Rules in operation in neighbouring Authorities.

| Authority | Rules   |
|-----------|---|
| Blackpool | At Blackpool each Executive Member presents their own report at Council meetings and members can ask a question without notice or make a comment on 'any issue within the Executive Member's portfolio'. There is no limit on the number of questions/comments but members have 3 minutes for each. The Executive Member then has 10 minutes to respond to all questions / comments at the end. |
| Burnley   | 10.2 Questions on notice at full Council  |
|           | Subject to Rule 10.3, a member of the Council may ask:  |
|           | · a member of the Executive   |
|           | the chair of any committee or sub-committee   |
|           | the Council's representative on any outside body  |
|           | a question on any matter in relation to which the Council has powers or duties or which affects the Borough.  |
|           | 10.3 Notice of questions  |
|           | A member may only ask a question under Rule 10.2 if either:   |
|           | (a) they have given at least two working days notice in writing before the day of the Council meeting of the question to the Head of Chief Executive's Office; or   |
|           | (b) the question relates to urgent matters, they have<br>the consent of the chair to whom the question is to<br>be put and the content of the question is given to<br>the Head of Chief Executive's Office by 10.00 am<br>on the day of the meeting   |
| Chorley   | A Member may ask a question on any matter in relation to which the Council has powers or duties or which affects the Borough but must first give notice in accordance with Rule 8.2(which is in writing, 3 days notice, etc etc)  |
| Fylde     | 8.2 Questions may only be asked under 8.1 if:   |
|           | (i) The councillor who wants to ask the question has given it in writing to the Director of Resources before 4.30 p.m. on the fourth working day before the meeting (this means that if the meeting is to be held on a Monday, the question must be given before 4.30 on the Tuesday before) and has identified the cabinet member who he wants to answer it;                                   |
|           | (ii) The question is relevant to the brief held by the member who is to answer it, or is to be answered by the leader of the council;   |
| Hyndburn  | Some additional text to define what questions would be accepted   |

| <b>_</b>        |   |
|-----------------|---|
|                 | will be going to Hyndburn's AGM:-   |
|                 | The Chief Executive may reject a question if it: i) is not about a matter for which the Council has a responsibility or which affects Hyndburn ii) is defamatory, frivolous or offensive iii) is substantially the same as a question which has been put at a meeting of the Council in the last 6 months iv) requires the disclosure of confidential or exempt information Questions must, in the opinion of the Chief Executive contain no expression of opinion.             |
| Preston         | Notice is not required. The rule is:-   |
|                 | A period of one hour will be allocated to allow Members of the Council to ask questions of Members of the Cabinet and Chairs of Committees on matters falling within their responsibilities or terms of reference.  |
| Rossendale      | The Question must be on any matter for which the Council has a responsibility or which affects the Borough. The Chief Executive checks questions as they come in for relevancy.   |
|                 | A Member must submit written questions to Committee and Member Services by 9.00am at least 2 days before the day of the meeting.  |
| South Ribble    | Members must give notice in writing to the Chief Executive of the question at least one clear day before the meeting at which the question is to be asked. Every question must be relevant to some matter in relation to which the authority has functions, or which affects the area of the authority, or part of it, or the inhabitants of that area, or some of them and must be so relevant and within the terms of reference and delegation of the Cabinet or a committee. |
| West Lancashire | Questions on notice must be submitted at least three working days before and in writing, unless it relates to urgent matters which can be submitted on the day of the meeting before 12 noon.  Questions can relate to any matter in relation to which the Council has powers or duties or which affects the Borough.   |
|                 |   |

## Wyre

## **Questions on Notice at Council**

Subject to Rule 11.3 a Member of the Council may ask: the Mayor:

a Member of the Cabinet;

the Chairman of any Committee or Sub-Committee a question on any matter in relation to which the Council has powers or duties, or which affects the area.

## **Notice of Questions**

A Member may only ask a question under Rule 12.1 if either: they have delivered the question in writing to the Chief Executive not later than noon four working days before the day of the meeting (i.e. normally the Friday before a meeting on the following Thursday).

the question relates to urgent matters, they have the consent of the Chairman to whom the question is to be put and the content of the question is given to the Chief Executive by 10.30 a.m. on the day of the meeting.